



## Ching Chung Hau Po Woon Primary School

### 2026-2027 Application of Primary One Discretionary Places Admission

<b>Submission period via ePOA:</b>	18-9-2025 to 26-9-2025
<b>Paper form submission:</b>	22-9-2025 to 26-9-2025
<b>Time:</b>	9 a.m. -12:30 p.m. and 2 p.m. - 5 p.m.
<b>Venue:</b>	The General Office
<b>School tel.:</b>	21090070
<b>School website:</b>	<a href="http://www.cchpwps.edu.hk">www.cchpwps.edu.hk</a>
<b>School registration number:</b>	522023

**Please bring along the following documents when you submit the completed application form :**

1. The original and a **photocopy** of the applicant's parent/guardians' **Identity Card**
2. The original and a **photocopy** of the applicant's Hong Kong Birth Certificate\*

If the status of Hong Kong residency shown in row 11 of the applicant's birth certificate is declared as "**NOT ESTABLISHED**", the applicant's parent or guardian should bring along the applicant's original and photocopy of Permit to Remain in Hong Kong - ID 235B OR any valid travel documents, with the endorsement or landing slips attached. If the applicant does not have a Hong Kong Birth Certificate, the applicant's parent or guardian should bring along the original and photocopy of applicant's Birth Certificate issued by the country, with relevant documents that state his/her residence status in Hong Kong.

3. Please note that the applicant's name and the applicant's parent/guardians' names should be the same in all documents.
4. If the applicant's brother(s) or sister(s) graduated in this school, the photocopy(ies) of his/her Graduation Certificate(s) and Birth Certificate(s) should be attached.
5. If the applicant's brother(s) or sister(s) is/are studying in this school, the photocopy(ies) of the Student Information in his/her current student handbook(s) should be attached.
6. If the applicant's parent or guardian share the same religious belief with this school, relevant document(s) should be attached.
7. If the applicant's parent or guardian share the same society with this school, relevant document should be attached.

8. Address proof i.e. original and photocopy of the residential address e.g. utility bills such as water supply or electricity should be presented. Please note the name(s) on this document should be the same as the applicant's parent or guardian.

9. One stamped (\$2.2) envelope (4" x 9"), with the applicant's name and postal address clearly written at the front of the envelope should be submitted;

If you have any queries, please contact our administrative officer, Ms Wong via the phone or in person.

